

# UNIVERSITY OF GOUR BANGA

Established under West Bengal Act. XXVI of 2007 & recognized by UGC u/s 2 (f) & 12 (B)  
NAAC accredited University with "B" Grade (2016)

**Dr. Biplab Giri, Ph.D**  
Registrar (Addl. Charge)



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Ref. No. 29/UGB/R-2020

Date 27.01.2020

## NOTICE

As directed by the Hon'ble Vice Chancellor, all the concerned persons are hereby notified to carefully go through the attached list of Job Description of adhoc-contractual & daily wage non-teaching staff along with their categorization (of Group-C, Group-D and Technical) of University of Gour Banga, Malda as recommended by the committee constituted for this purpose.

All the concerned persons are hereby requested to carefully go through the list and any specific claims and/or grievances, if arises, should positively be reported to the Office of the undersigned within 15 days of issuance of this Notice.

Please note that, non-received of any such claims and/or grievances within stipulated date, the same will be treated as correct and will be forwarded to the competent committee/authority for taking further measures in this regard.

*B. Giri*  
27.01.2020

Prof. Biplab Giri  
Registrar (Addl. Charge)  
University of Gour Banga

**Registrar (Additional Charge)**  
**University of Gour Banga**

Copy to:

1. The Hon'ble Vice Chancellor, UGB.
2. The Convenor, Authentication of Job Description & Categorisation of Non-teaching staff, UGB (Group-C, Group-D & Technical).
3. Notice Board, UGB.
4. Website, UGB.
5. Office file.

Encl: As stated above

# UNIVERSITY OF GOUR BANGA



Minutes of the meeting of the 'Committee for authentication of job description of Non-Teaching Staff of the University of Gour Banga, Malda, with their categorization' held on 20.12.2019 at 02.00 P.M. at the Aurobindo Sabhagriha, University of Gour Banga.

## Members Present:

1. Sd/- Professor Jhadeswar Ghosh, Department of Philosophy, UGB – Convener.
2. Sd/- Professor Pradip Chouhan, Department of Geography, UGB – Member.
3. Sd/- Dr. Biswarup Sarkar, Controller of Examinations, UGB – Member.
4. Sd/- Dr. Rajib Patitundi, Development Officer, UGB – Member.
5. Sd/- Dr. Subrata Sarkar, Department of Physics, UGB – Member.
6. Sd/- Sri Rabindranath Karmakar, Accounts Officer, UGB – Member.
7. Sd/- Sri Subhayue Das, Non – Teaching Staff, UGB – Member.
8. Sd/- Sri Prasanta Mandal, Non – Teaching Staff, UGB – Member.
9. Sd/- Manjur Rahaman, Non – Teaching Staff, UGB – Member.


With reference to the Office Circular No.: 973/UGB/R-18, Dated- 19.12.2019 issued by the Registrar (Addl. Charge) and subsequent order for Revised Committee issued by the Registrar (Addl. Charge) by email on 20.12.2019 for authentication of job description of Non-Teaching Staff with their categorization of the University of Gour Banga, Malda, the members of the committee present in the meeting requested the Registrar (Addl. Charge) to provide some further explanations with regard to the scope and purview of the committee and in presence of the Registrar (Addl. Charge) following discussions were made.

1) The committee will consider the  $(118+3) = 121$  names of the Non-Teaching Staff as provided by the Registrar (Addl. Charge) in a nine page document dully authenticated by the Registrar (Addl. Charge). The said list contains Name, Father Name / Husband Name, Date of Birth, Date of Joining, Qualifications on the date of Appointment & Present Qualifications. The Registrar (Addl. Charge) also reported that the said list has been already submitted to the Department of Higher Education, Gov. of West Bengal.

2) The committee unanimously decided that the categorization of aforesaid employees will be done in the category equivalent of Group-C, Group-D and Junior Engineer only on the basis of the present qualifications of the employees concerned. The committee will consider the present qualifications of the employees on the basis of the above mentioned list as provided by the Registrar (Addl. Charge).

Forwarded to  
the Hon'ble V.C.  
Sir for kind direction.  
B.S.  
23.12.2019

Registration  
Place the matter  
before next FC  
Meeting and it approved  
to FC, then report it  
along with  
list of  
categorization  
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(Professor Jhadeswar Ghosh)  
Convener

3) The job description of the respective employees had been inserted in the list on the basis of self-declaration of the employee concerned. The said document has been duly forwarded by the Registrar (Addl. Charge) to the committee.

4) The employees who possesses educational qualification of Higher Secondary and above will be considered as employee equivalent to Group-C and below Higher Secondary standard incumbents will be considered as employee equivalent to Group-D. The employees who possesses Diploma in Civil / Electrical Engineering and presently working as Junior Engineer will be considered as equivalent to Junior Engineer.

**Resolutions:**

After careful scrutiny of the available documents as provided by the Registrar (Addl. Charge) the members of the committee unanimously resolved that out of total 121 (One Hundred and Twenty One) Employees 61 (Sixty One) employees may be considered and categorized as equivalent to Group-C Employees, 3 (Three) Employees may be considered in the category of the Junior Engineer (Civil/ Electrical) and 57 (Fifty Seven) Employees may be considered in the category equivalent to Group-D Employees.

The above resolution along with the list of authenticated of job description of Non-Teaching Staff with their categorization are to be submitted to the Registrar (Addl. Charge) for his kind perusal and further decisions.

  
20.12.2019  
(Professor Jhadeswar Ghosh)  
Convener



Sl. No	Name	father's Name/Husband's Name	Date of Birth	Date of Joining	Qualification on the date of Appointment	Present Qualification	Job Description	Caste	Employment Category Equivalent to -
1	Gourab Das	Gopal Das	08.11.1983	08.11.2012	M.A.(Sanskrit)		Clerical, UG, PG registration, Migration	GEN	C
2	Palashi Saha	Biman Saha	05.09.1968	23.04.2013	B.A		Clerical, Record Keeping, Filing, Migration	GEN	C
3	Pijush Prasad	Binod Prasad	13.11.1988	16.02.2015	M.Com(Accounts)		Technical & Clerical, M.Phil, P.hd related work (Admission, Registration, Submission of Thesis and Desertation)	GEN	C
4	Pintu Kumar Saha	Sukumar Saha	13.08.1981	01.07.2015	M.A(Bengali)		Clerical, Bill Register Maintenance	GEN	C
5	Subhaue Das	Late. Pranoy Kumar Das	24.03.1990	06.07.2015	M.A(Bengali)		Technical & Clerical, DRC, BOS, NOC, release order	SC	C
6	Chandan Mandal	Tapan Mandal	14.10.1989	02.06.2014	H.S		Clerical, Bonafied Certificate, PG Id card, Despatch	SC	C
7	Jhabru Sk	Faruk Sk	01.02.1962	07.04.2014	Home Education		Mail	GEN	D
8	Indrajit Haldar	Nani Gopal Haldar	06.03.1989	01.06.2016	H.S		Clerical, Receiving & Dispatch, Leave Register, Scholarship	SC	C
9	Amal Kumar Podder	Late. Shyam Charan Podder	01.02.1968	02.07.2016	B.A		Clerical, Receiving & Dispatch	OBC-B	C
10	Soma Mukherjee	Harakali Mukherjee	01.01.1978	13.12.2013	B.Sc (pure)		Clerical, Technical (Marksheet related work)	GEN	C
11	Subham Mishra	Sri Narayan Chandra Mishra	16.06.1989	05.12.2013	M.A(Education)		Clerical - Related to Controller section	GEN	C

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12	Shyamal Banerjee	Late Sudhir Kumar Banerjee	15.08.1975	22.09.2010	M.P		Clerical related to BOS, Moderation, Paper Setting related, Practical Examination related	GEN	D
13	Debashish Chowdhury	Raj Kumar Chowdhury	08.02.1992	29.09.2010	M.P		Clerical related to M.phil, Ph.D, Law, B.ed, Paper Setter related, UG Spot Evaluation	GEN	D
14	Srimanta Kundu	Prasanta Kundu	18.01.1983	01.10.2010	B.A		Clerical- related to UG spot evaluation, appointment & Technical	GEN	C
15	Kartik Roy	Lt. Nagen Roy	03.11.1988	01.07.2008	VIII	M.P	M.phil, Ph.D, UG Law, B.ed, Paper Setter, Moderation, Spot evaluation related work	SC	D
16	Sharmila Singh	Shib Nath Singh	16.01.1981	12.06.2013	B.Sc		Clerical, Technical (Marksheet related work)	GEN	C
17	Md. Roel Saik	Lt. Md. Alek Saik	06.07.1986	01.07.2015	B.A		Clerical - related to Ph.D, Thesis, Bill Preparation of Conf. Agency, Stock Register maintain, UG provisional Certificate	OBC-A	C
18	Atanu Roy	Guru Pada Roy	02.09.1984	01.09.2015	M.A		Clerical - related to M.Phil Desertation, UG practical, PG paper setter, Answer script distribution, reassessment related work	GEN	C

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19	Sampa Mitra	Lt. Manish Kumar Mitra	01.01.1975	01.07.2015	B.A		Technical, Clerical - related to UG spot evaluation work	GEN	C
20	Amlan Bhattacharjee	Banirajan Bhattacharjee	08.02.1989	05.12.2013	M.A		Clerical - Related to Controller section	GEN	C
21	Avirup Bhattacharjee	Dilip Kr. Bhattacharjee	05.10.1991	04.05.2015	M.A.		Clerical - Related to Controller section	GEN	C
22	Animesh Ghosh	Amar Ghosh	05.05.1986	04.05.2015	B.A		Clerical - Related to Controller section	GEN	C
23	Tannoy Sarkar	Bimal Sarkar	07.03.1992	02.07.2016	B.A		Clerical - related to UG spot evaluation work	OBC-B	C
24	Shubhankar pal	Arun Pal	30.03.1994	02.06.2014	H.S	B.Sc	Clerical - related to remuneration & TA, DA bill, typing of various notesheet and letter (Controller of Examination)	OBC-B	C
25	Dipankar Das	Nisith Das	01.07.1987	02.07.2016	M.P		Receiving & Dispatch, UG spot evaluation (Controller of examination)	SC	D
26	Sofiqul Hoque	Lt.Md.Ibrahim Miah	01.12.1974	11.06.2015	VIII		All type of various work UG spot evaluation (Controller of examination)	OBC-A	D
27	Dilip Mandal	Lt.Madan Mandal	04.01.1972	09.01.2013	VIII		Driver	GEN	D

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28	Md. Nur Alam	Lt. Motiur Rahaman	22.12.1984	29.09.2010	IX		Senior Peon - related to PG, BOS, Moderation, PG Spot, Certificate distribution	GEN	D
29	Pintu Roy	Lt. Lakhon Roy	28.01.1980	02.07.2016	VIII		Peon - related to UG spot evaluation (Controller of Examination)	GEN	D
30	Debjit Mukharjee	Debasish Mukharjee	20.04.1996	01.08.2016	H.S		Clerical - Related to Controller section	GEN	C
31	Ranjit Mandal	Jogi Mandal	01.01.1983	28.07.2013	VIII		Plumber (Engineering section)	SC	D
32	Durga Chakraborty(Das)	Lt. Monj Das	30.04.1974	29.04.2013	VIII		Senior Peon	GEN	D
33	Dhiraj kumar Choudhary	Shivkant Choudhary	18.10.1991	02.06.2014	B.Com		Clerical - Related to Controller section	GEN	C
34	Dilip Kumar Mandal	Dharonidhar Mandal	01.12.1978	01.10.2014	M.P		Peon - related to UG spot evaluation (Controller of Examination)	OBC-B	D
35	Sourav Das	Sri Kirti Narayan Das	09.05.1988	01.03.2013	Diploma in Civil Engineering		Junior engineer (Civil)	GEN	Junior Engineer
36	Md. Abdul Hoque	Md. Nausad Sekh	23.05.1985	04.01.2014	M.P		Receiving & Despatch	GEN	D
37	Raj Kumar Ghosh	Jiten Kumar Ghosh	10.02.1985	04.12.2012	M.Sc		Technical (Confidential work in Registrar and COE section), Clerical	GEN	C
38	Alam SK	Gaisu sk	22.08.1982	12.10.2012	VIII		Mail	GEN	D

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39	Madan Mandal	Gouranga Mandal	03.01.1980	01.09.2015	VIII		Lift man, Electrician Helper	GEN	D
40	Dipendra Narayan Chakraborty	Pranabendra Narayan Chakraborty	02.06.1989	01.03.2013	Diploma in Civil Engineering		Junior engineer (Civil)	GEN	Junior Engineer
41	Sandip Das Gupta	Lt. Jyotirmaya Das Gupta	01.01.1973	01.09.2015	H.S		Lift man, Site supervising as when required (Engineering department)	GEN	C
42	Arindam Jana	Asit Baran Jana	29.09.1988	23.06.2015	Diploma In Electrical Engineering, B.Sc (General).	Electrical Supervisor Licence	Junior Engineer (Electrical)	GEN	Junior Engineer
43	Jifen Mandal	Jharu Mandal	07.07.1978	01.09.2015	VIII		Lift man	GEN	D
44	Chironjit Ghosh	Prakash Chandra Ghosh	01.01.1995	13.03.2015	M.P		Sweeper, Site supervising as when required (Engineering department)	GEN	D
45	Pradip Paul	Lt. Durga Paul	17.03.1967	04.07.2013	VIII, Electric work man permit, Electric supervisor		Electrician, University all electrical appliance maintenance	OBC-B	D
46	Md. Anowar Rahaman	Md. Ataur Rahaman	07.09.1992	01.09.2015	M.P		Lift man, Electrician helper as an when required	GEN	D
47	Rahamat Seikh	Abdul Khaleque Seikh	05.02.1985	17.03.2015	B.A, I.T.I, Electrician Work Man Permit		Electrician, University all electrical appliance maintenance	OBC-A	C
48	Hriday Misra	Bhudeb Misra	10.04.1990	01.06.2016	H.S		Clerical - related to Receiving & Dispatch, letter typing	GEN	C
49	Premananda Sarkar	Lt. Jatindra Nath Sarkar	10.08.1981	01.06.2016	H.S	B.A	Clerical - related to Receiving & Dispatch, letter typing	SC	C
50	Md. Sarif Ali	Md. Hizbul SK	07.08.1995	02.07.2016	H.S	B.A	Receiving & Dispatch	OBC-A	C

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51	Suhagi sarkar	W/O-Sridam Sarkar	01.01.1985	04.11.2015	VII		Peon, Receive & Dispatch	GEN	D
52	Tarun Kumar Roy	Lt. Biswanath Roy	20.07.1982	26.04.2013	B.A		Clerical - related to Receiving & Dispatch, letter typing	SC	C
53	Pradip Mandal	Khagendra Nath Mandal	05.01.1981	06.09.2012	H.S		Clerical - related to Receiving, letter typing	SC, PWD	C
54	Arundhati Kundu	Lt. Arun Kundu	19.10.1987	01.12.2014	B.A(English)	M.A	Clerical - related to Receiving & Dispatch,	GEN	C
55	Brojendra Nath Roy	Sri Jitendra Nath Roy	06.04.1973	06.07.2015	H.S		Clerical - related to Receiving & Dispatch, Letter typing	SC	C
56	Santha Jana	Rabindranath Jana	09.12.1988	07.07.2015	B.A( Sanskrit)		Clerical - related to Receiving & Dispatch, Letter typing	GEN	C
57	Santi Gopal Mani	Sunil Kumar Mani	08.06.1966	02.07.2016	H.S		Clerical - related to Receiving & Dispatch, Letter typing	GEN	C
58	Ratna Dubey	W/O-Shachida Nanda Dubey	24.01.1977	04.11.2015	VIII		Peon - related to receiving & Dispatch	GEN	D
59	Bapi Mandal	Lakshman Mandal	05.12.1990	02.07.2016	M.P		Peon - related to UG spot evaluation (Controller of Examination)	GEN	D
60	Prasanta Kumar Mandal	Khagendra Nath Mandal	12.03.1977	01.10.2010	B.A		Senior Technical, Clerical work, Guest House Manager	SC	C
61	Partosh Roy	Nilkatha Roy	15.06.1986	14.08.2013	M.P		Lab Attendant (Botany)	GEN	D
62	Doli Das (Chowdhury)	W/O-Lt. Chaitany Chowdhury	16.01.1979	02.07.2016	VIII		Peon	GEN	D
63	Tapasi Chakraborty	W/O-Hirendra Chakraborty	15.03.1974	04.11.2015	VIII		Peon	GEN	D

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64	Sriou Saha	Lt. Jaiodish Saha	27.12.1969	03.01.2014	VIII		Peon	GEN	D
65	Kalpna Basak	Sudhir Basak	12.06.1968	04.11.2015	VIII		Peon	GEN	D
66	Sumita Das (Sarkar)	W/O - Narayan Chandra Das	26.01.1973	06.07.2015	B.A		Clerical, Technical help in Medical Unit	GEN	C
67	Debit Sarkar	Narendra Nath Sarkar	26.08.1980	02.07.2015	M.A		Clerical	GEN	C
68	Manas Sarkar	Lt. Rabindra Nath Sarkar	05.05.1980	01.10.2012	B.Com		Technical (Guest house manager, Guest house billing, letter receive & despatch, Guest data entry, issue letter and note sheet)	OBC-B	C
69	Biplab Mandal	Bibhuti Bhusan Mandal	04.04.1984	22.09.2010	M.A		Clerical - related to receiving & Despatch, file maintenance (Both in soft and hard copy)	OBC-B	C
70	Sanjida Banu	Md. Sanaul Islam	17.11.1992	11.07.2016	B.A, National Council and vocational Training		Clerical - related to Receiving, Dispatch, Notesheet and letter typing	OBC-A	C
71	Anima Mandal	Ashwini Mandal	02.03.1983	02.09.2013	VIII		PEON	SC	D
72	Debika Chakraborty	Dilip Chakraborty	31.08.1986	01.08.2014	B.Com		Clerical - Fellowship related work	GEN	C
73	Anita Das	W/O - Mr. Sujit Das	15.03.1970	01.09.2015	B.A		Clerical - related to Receiving & Despatch (V.C. Section)	GEN	C
74	Pronob Kumar Ganguly	Lt. Probodh Nath Ganguly	04.01.1971	01.03.2013	H.S		Driver	GEN	C

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75	Usha Mandal	Haren Mandal	02.05.1993	04.11.2015	VIII	PEON	GEN	D
76	Santosh Das	Birendra Nath Das	12.01.1981	20.01.2016	B.Com	Technical, Computer Operator, Tender related work maintenance, file maintenance	OBC-B	C
77	Arijit Das	Lt. Ramesh Chandra Das	01.12.1981	20.01.2016	VIII	Attendant, sports board-store keeper, law receiving and despatch	SC	D
78	Dalia Jha	Lt. Nanda Dulal Jha	22.10.1989	02.07.2016	B.A	Clerical - related to Receiving and Despatch (Registrar Department)	GEN	C
79	Sujit Sengupta	Ajit Kumar sengupta	04.10.1973	08.07.2013	B.Com	Preparation of PF cash book and ledger, processing of PF loan, Budget preparation under the guidance of authority, preparation of various statement related to PF for PAG Audit team	GEN	C
80	Sumanta Kumar Das	Samar Kumar Das	30.09.1979	13.11.2013	B.Com	Accounts preparation and Finalisation of UGB Accounts (Tally ERP 9), Maintenance of Govt. Grants, Budget preparation, preparation of all Financial statement for PAG Audit	GEN	C

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81	Manjur Rahaman	Anesur Rahaman	15.10.1989	01.12.2014	B.A(Hons)		Technical, Clerical, Entry of Cheque Register & all type data entry for departmental work, assist the departmental work in the department of finance (Advance assist)	OBC-A	C
82	Susma Mandal Sarkar	W/O - Dilip Sarkar	10.04.1982	29.04.2013	M.P		Peon (Finance related work)	OBC-B	D
83	Jasmin Parvin	Md. Phaijuddin Mia	01.04.1987	01.12.2014	M.A, B.Ed		Clerical - receiving and despatch, bill note sheet, stock register	OBC-A	C
84	Md. Mainul Islam	Md. Eunush Ali	02.10.1979	01.12.2014	B.A		Technical, Clerical - related to salary prepare, tax return submit, salary related all type certificate typing, arrear salary calculation, Note Sheet prepare for DM office, Utilisation and prayer for Higher Education department, from 192 and from 16, Budget prepare	OBC-A	C
85	Abdul Lahil Baki	Md. Mosahed Ali	11.04.1984	08.07.2015	M.Com,C.A(Intern)		Voucher entry in Tally ERP 9, Income tax related work, verification of PF interest calculation	OBC-A	C
86	Rabiul Alam	Md. Sahid Ali	26.05.1989	08.07.2015	B.Com		Technical & Clerical, Preparation of Voucher & cheque, TDS, Departmental projects, adjustment, Advance	OBC-A	C

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99	Tapeesh Dome	Bijli Dome	07.02.1990	15.12.2015	VIII		Sweeper	SC	D
100	Jugal Kumar Ghosh	Khoka Ghosh	25.02.1985	01.09.2015	VIII		MAJI	Gen	D
101	Kartick Basfor(Dom)	Sri Dilip Basfor(Dom)	07.01.1979	01.11.2015	Home Education		Sweeper	SC	D
102	Ramkrishna Mallick	Ramesh Mallick	05.04.1984	01.09.2015	H.S	B.A.	Sweeper, Supervisor of all sweeper	SC	C
103	Madhu Basfor	Lt. Jaglal Basfor	21.05.1976	08.10.2015	VIII		Sweeper	GEN	D
104	Dilip Dom	Mahindar Dom	03.11.1983	18.07.2011	VIII		Sweeper	SC	D
105	Ananda Dom	Benarosi Dom	15.09.1980	05.10.2015	Home Education		Sweeper	GEN	D
106	Anita Das	W/O - Lt. Ashoke Das	05.03.1980	05.10.2015	VIII		Sweeper	GEN	D
107	Bachhan Dom	Ruplal Dom	01.09.1989	01.10.2008	VIII passed		Sweeper	SC	D
108	Sankar Dom	Dukhu Mallick	11.10.1965	01.09.2015	Home Education		Sweeper	SC	D
109	Arjun Ghosh	Anil Kumar Ghosh	20.04.1984	01.09.2015	VIII		MAJI	GEN	D
110	Asraf Ali	Lt. Ajiruddun Sk	01.01.1978	01.12.2014	H.S		Sweeper	OBC-A, EC	C
111	Ujjal Harjan	Amar Harjan	31.10.1994	01.09.2015	H.S		Sweeper, Exam related work and paper setting related work	SC	C

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112	Laxman Dom	Sri Ruplal Dom	01.02.1985	05.03.2014	VIII		Sweeper	SC	D
113	Bapi Momin	Alhaj Momin	05.08.1994	01.09.2015	H.S		Sweeper, Clerical	OBC-A	C
114	Amal Roy	Lt. Bhoma Roy	04.07.1983	01.09.2015	VII passed		Sweeper	GEN	D
115	Pinki Mallick (Dom)	W/O - Dilip Dom	10.01.1987	19.01.2016	Home Education		Sweeper	SC	D
116	Munna Saha	Lt. Navin Chandra Saha	01.01.1978	01.09.2015	VIII		Sweeper	OBC-B	D
117	Jata Harjan	W/O - Bachhan Dom	26.03.1989	03.01.2011	VIII		Sweeper	SC	D
118	Raja Dom	Lt. Ruplal Dom	02.03.1983	05.10.2015	Home Education		Sweeper	SC	D
119	Ujjal Basak	Lt. Bhabesh Basak	20.02.1977	01.02.2016	VIII		Ambulance Driver, Peon	PWD	D
120	Suman Gupta	Badri Prasad Gupta	10.11.1982	01.04.2017	HS		Technical related to COSA, IFMS	OBC-B	C
121	Himadri Chakraborty	Ramendra Chakraborty	25.03.1988	03.10.2016	Diploma Engineering in Computer Science Technology		Technical (Software Support in Library, Database, Computer Operator)	GEN	C

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Sl. No	Name	Teacher's Name/Husband's Name	Date of Birth	Date of Joining	Qualification on the date of Appointment	Present Qualification	Job Description	Caste	Employment Category Equivalent to -	Signature
1	Gopali Das	Gopali Das	08.11.1983	08.11.2012	M.A (Sanskrit)		Clerical, UG, PG registration, Migration	GEN	C	Gopal Das
2	Prasanth Saha	Biman Saha	05.09.1968	23.04.2013	B.A		Clerical, Record Keeping, Filing, Migration	GEN	C	Prasanth Saha
3	Rijun Prasad	Banod Prasad	13.11.1988	16.02.2015	M.Com(Accounts)		Technical & Clerical, M.Phil, P.hd related work (Admission, Registration, Submission of Thesis and Dissertation)	GEN	C	Rijun Prasad
4	Prasanna Kumar Saha	Sukumar Saha	13.08.1981	01.07.2015	M.A(Bengali)		Clerical, Bill Register Maintenance	GEN	C	Prasanna Kumar Saha
5	Sudhakar Das	Lata Pranoy Kumar Das	24.03.1990	06.07.2015	M.A(Bengali)		Clerical, DRC, BOS, NOC, release order	SC	C	Sudhakar Das
6	Chandra Mandal	Tapan Mandal	14.10.1989	02.06.2014	H.S		Clerical, Bonafied Certificate, P.G Id card, Dispatch	SC	C	Chandra Mandal
7	Pratik Saha	Fanuk Saha	01.02.1962	07.04.2014	Home Education		Mail	GEN	D	Pratik Saha
8	Indrajit Halder	Rani Gopali Halder	06.03.1989	01.06.2016	H.S		Clerical, Receiving & Dispatch, Leave Register, Scholarship	SC	C	Indrajit Halder
9	Arnab Kumar Pradhan	Lata Shyam Charan Pradhan	01.02.1968	02.07.2016	B.A		Clerical, Receiving & Dispatch	OBC-B	C	Arnab Kumar Pradhan
10	Soma Mukherjee	Karabi Mukherjee	01.01.1978	13.01.2013	B.Sc (pure)		Clerical, Technical (Marksheet related work)	GEN	C	Soma Mukherjee
11	Sudham Mishra	Sri Narayan Chandra Mishra	16.06.1989	05.12.2013	M.A(Education)		Clerical - Related to Controller section	GEN	C	Sudham Mishra

12	Syama Banerjee	Late Sudhu Kumar Banerjee	15.08.1975	22.09.2010	M.P		Clerical related to BOS, Moderation, Paper Setting related, Practical Examination related	GEN	D	Syama Banerjee
13	Zobabeh Chowdhury	Raj Kumar Chowdhury	08.02.1992	29.09.2010	M.P		Clerical related to M.phil, Ph.D, Law, B.ed, Paper Setter related, UG Spot Evaluation	GEN	D	Zobabeh Chowdhury
14	Srimanta Kundu	Presenta Kundu	18.01.1983	01.10.2010	B.A		Clerical - related to UG spot evaluation, appointment & Technical	GEN	C	Srimanta Kundu
15	Karoli Roy	LT. Nagen Roy	03.11.1988	01.07.2008	VIII	M.P	M.phil, Ph.D, UG Law, B.ed, Paper Setter, Moderation, Spot evaluation related work	SC	D	Karoli Roy
16	Shamika Singh	Shib Nath Singh	16.01.1981	12.06.2013	B.Sc		Clerical, Technical (Marksheet related work)	GEN	C	Shamika Singh
17	Md. Roel Saik	LT. Md. Alek Saik	06.07.1986	01.07.2015	B.A		Clerical - related to Ph.D, Thesis, Bill Preparation of Conf. Agency, Stock Register maintain, UG provisional Certificate	OBC-A	C	Md. Roel Saik
18	Mahua Roy	Guru Pada Roy	02.09.1984	01.09.2015	M.A		Clerical - related to M.Phil Deseration, UG practical, PG paper setter, Answer script distribution, reassessment related work	GEN	C	Mahua Roy
19	Sangya Mitra	LT. Marishi Kumar Mitra	01.01.1975	01.07.2015	B.A		Clerical - related to UG spot evaluation work	GEN	C	Sangya Mitra

20	Arun Bhattacharjee	Renujan Bhattacharjee	08.02.1989	05.12.2013	M.A		Clerical - Related to Controller section	GEN	C	Arun Bhattacharjee
21	Arun Bhattacharjee	Dilip Kr. Bhattacharjee	05.10.1991	04.05.2015	M.A.		Clerical - Related to Controller section	GEN	C	Arun Bhattacharjee
22	Arun Ghosh	Arun Ghosh	05.05.1986	04.05.2015	B.A		Clerical - Related to Controller section	GEN	C	Arun Ghosh
23	Tannoy Sarkar	Bimal Sarkar	07.03.1992	02.07.2016	B.A		Clerical - related to UG spot evaluation work	OBC-B	C	Tannoy Sarkar
24	Shubankar Pal	Arun Pal	30.03.1994	02.06.2014	H.S	B.Sc	Clerical - related to remuneration & TA, DA bill, typing of various noteshheet and letter (Controller of Examination)	OBC-B	C	Shubankar Pal
25	Dipankar Das	Nisith Das	01.07.1987	02.07.2016	M.P		Receiving & Dispatch, UG spot evaluation (Controller of examination)	SC	D	Dipankar Das
26	Sofiqul Hoque	U.Md Ibrahim Miah	01.12.1974	11.06.2015	VIII		All type of various work UG spot evaluation (Controller of examination)	OBC-A	D	Sofiqul Hoque
27	Dilip Mandal	U.Madan Mandal	04.01.1972	09.01.2013	VIII		Driver	GEN	D	Dilip Mandal
28	Md Nur Alam	U. Morfur Rahman	22.12.1984	29.09.2010	IX		Senior Peon - related to PG, BOS, Moderation, PG Spot, Certificate distribution	GEN	D	Md Nur Alam

29	Pintu Roy	Lt. Lakhan Roy	28.01.1980	02.07.2016	VIII		Peon - related to UG spot evaluation (Controller of Examination)	GEN	D	Pintu Roy
30	Debjit Mukharjee	Debasish Mukharjee	20.04.1996	01.08.2016	H.S		Clerical - Related to Controller section	GEN	C	Debjit Mukharjee
31	Ranjit Mandal	Jogi Mandal	01.01.1983	28.07.2013	VIII		Plumber (Engineering section)	SC	D	Ranjit Mandal
32	Durga Chakraborty(Das)	Lt.Moni Das	30.04.1974	29.04.2013	VIII		Senior Peon	GEN	D	Durga Das
33	Dhraj Kumar Choudhary	Shukant Choudhary	18.10.1991	02.06.2014	B.Com		Clerical - Related to Controller section	GEN	C	Dhraj Kumar
34	Dilip Kumar Mandal	Dharonidhar Mandal	01.12.1978	01.10.2014	M.P		Peon - related to UG spot evaluation (Controller of Examination)	OBC-B	D	Dilip Kr. Mandal
35	Sourav Das	Sri Kirti Narayan Das	09.05.1988	01.03.2013	Diploma in Civil Engineering		Junior engineer (Civil)	GEN	Junior Engineer	
36	Mac.Abdul Hoque	Md. Nausad Sekh	23.05.1985	04.01.2014	M.P		Receiving & Despatch	GEN	D	Md. Abdul Hoque
37	Raj Kumar Ghosh	Jiten Kumar Ghosh	10.02.1985	04.12.2012	M.Sc		Technical (Confidential work in Registrar and CDE section), Clerical	GEN	C	Raj Kumar Ghosh
38	Alam SK	Gaisu sk	22.08.1982	12.10.2012	VIII		Mail	GEN	D	Alam SK
39	Madan Mandal	Gouranga Mandal	03.01.1980	01.09.2015	VIII		Lift man, Electrician Helper	GEN	D	Madan Mandal
40	Dipendra Narayan Chakraborty	Franabendra Narayan Chakraborty	07.06.1989	01.03.2013	Diploma in Civil Engineering		Junior engineer (Civil)	GEN	Junior Engineer	D.N. Chakraborty

41	Sandeep Das Gupta	U.L. Jyotirmaye Das Gupta	01.01.1973	01.09.2015	H.S		Lift man, Site supervising as when required (Engineering department)	GEN	C	Sandeep Das Gupta
42	Arindam Jana	Asit Baran Jana	29.09.1988	23.06.2015	Diploma In Electrical Engineering, B.Sc (General).	Electrical Supervisor Licence	Junior Engineer (Electrical)	GEN	Junior Engineer	Arindam Jana
43	Jiten Mandal	Jharu Mandal	07.07.1978	01.09.2015	VIII		Lift man	GEN	D	Jiten Mandal
44	Chiranjit Ghosh	Prakash Chandra Ghosh	01.01.1995	13.03.2015	M.P		Sweeper, Site supervising as when required (Engineering department)	GEN	D	Chiranjit Ghosh
45	Pradip Paul	U.L. Durga Paul	17.03.1967	04.07.2013	VIII, Electric work man permit, Electric supervisor		Electrician, University all electrical appliance maintenance	OBC-B	D	Pradip Paul
46	Md. Anwar Rahaman	Md. Ataur Rahaman	07.09.1992	01.09.2015	M.P		Lift man, Electrician helper as an when required	GEN	D	Md. Anwar Rahaman
47	Rakamat Selkh	Abdul Khatique Selkh	05.02.1985	17.03.2015	B.A, I.T.I, Electrician Work Man Permit		Electrician, University all electrical appliance maintenance	OBC-A	C	Rakamat Selkh
48	Hriday Misra	Bhudeb Misra	10.04.1990	01.06.2016	H.S		Clerical - related to Receiving & Dispatch, letter typing	GEN	C	Hriday Misra
49	Priyamananda Sarkar	U.L. Jastindra Nath Sarkar	10.08.1981	01.06.2016	H.S	B.A	Clerical - related to Receiving & Dispatch, letter typing	SC	C	Priyamananda Sarkar
50	Md. Saif Ali	Md. Hizbul SK	07.08.1995	02.07.2016	H.S	B.A	Receiving & Dispatch	OBC-A	C	Md. Saif Ali
51	Sahaj Sarkar	W/O Sridam Sarkar	01.01.1985	04.11.2015	VII		Peon, Receiving & Dispatch	GEN	D	Sahaj Sarkar
52	Tarun Kumar Roy	U.L. Biswanath Roy	20.07.1982	26.04.2013	B.A		Clerical - related to Receiving & Dispatch, letter typing	SC	C	Tarun Kumar Roy

53	Pradip Mandal	Khagendra Nath Mandal	05.01.1981	06.09.2012	H.S		Clerical - related to Receiving, letter typing	SC, PWD	C	Pradip Mandal
54	Arunabh Kundu	Lt. Arun Kundu	19.10.1987	01.12.2014	B.A(English) (Hons) <sup>Arjun Kumar</sup>	M.A. (English Hons)	Clerical - related to Receiving & Dispatch,	GEN	C	Arunabh Kundu
55	Brajendra Nath Roy	Sri Jitendra Nath Roy	06.04.1973	06.07.2015	H.S		Clerical - related to Receiving & Dispatch, Letter typing	SC	C	Brajendranath Roy
56	Sanjha Jana	Rabindranath Jana	09.12.1988	07.07.2015	B.A( Sanskrit)		Clerical - related to Receiving & Dispatch, Letter typing	GEN	C	Sanjha Jana
57	Sami Gopal Mani	Sunil Kumar Mani	08.06.1966	02.07.2016	H.S		Clerical - related to Receiving & Dispatch, Letter typing	GEN	C	Sami Gopal Mani
58	Ratna Dubey	W/O-Shachida Nanda Dubey	24.01.1977	04.11.2015	VIII		Peon - related to receiving & Dispatch	GEN	D	Ratna Dubey
59	Bapi Mandal	Lalishman Mandal	05.12.1990	02.07.2016	M.P		Peon - related to UG spot evaluation (Controller of Examination)	GEN	D	Bapi Mandal
60	Prasanta Kumar Mandal	Khagendra Nath Mandal	12.03.1977	01.10.2010	B.A		Senior Clerical work, Guest House Manager	SC	C	Prasanta Kumar Mandal
61	Paritosh Roy	Nilkatha Roy	15.06.1986	14.08.2013	M.P		Lab Attendant (Botany)	GEN	D	Paritosh Roy
62	Doli Das (Chowdhury)	W/O-Lt. Chaitany Chowdhury	16.01.1979	02.07.2016	VIII		Peon	GEN	D	Doli Chowdhury
63	Tapasi Chakraborty	W/O-Hirendra Chakraborty	15.03.1974	04.11.2015	VIII		Peon	GEN	D	Tapasi Chakraborty
64	Sribu Saha	Lt Jaويدish Saha	27.12.1969	03.01.2014	VIII		Peon	GEN	D	Sribu Saha
65	Kalpana Basak	Sudhir Basak	12.06.1968	04.11.2015	VIII		Peon	GEN	D	Kalpana Basak
66	Sumita Das (Sarkar)	W/O - Narayan Chandra Das	26.01.1973	06.07.2015	B.A		Clerical, Technical help in Medical Unit	GEN	C	Sumita Das (Sarkar)

67	Debit Sarkar	Narendra Nath Sarkar	26.08.1980	02.07.2015	M.A		Clerical	GEN	C	Debit Sarkar
68	Manas Sarkar	LT. Rabindra Nath Sarkar	05.05.1980	01.10.2012	B.Com		Technical (Guest house manager, Guest house billing, letter receive & despatch, Guest data entry, issue letter and note sheet)	OBC-B	C	Manas Sarkar
69	Biplab Mandal	Bibhuti Bhushan Mandal	04.04.1984	22.09.2010	M.A		Clerical - related to receiving & Despatch, file maintenance (Both in soft and hard copy)	OBC-B	C	Biplab Mandal
70	Sanyida Benu	Md Sanaul Islam	17.11.1992	11.07.2016	B.A, National Council and vocational Training		Clerical - related to Receiving, Dispatch, Noteshet and letter typing	OBC-A	C	Sanyida Benu
71	Ashma Mandal	Ashwini Mandal	02.03.1983	02.09.2013	VIII		PEON	SC	D	Ashma Mandal
72	Debiika Chakraborty	Dilip Chakraborty	31.08.1986	01.08.2014	B.Com		Clerical - Fellowship related work	GEN	C	Debiika Chakraborty
73	Amita Das	W/O - Mr. Sujit Das	15.03.1970	01.09.2015	B.A		Clerical - related to Receiving & Despatch (V.C Section)	GEN	C	Amita Das
74	Pranob Kumar Ganguly	LT. Probodh Nath Ganguly	04.01.1971	01.03.2013	H.S		Driver	GEN	C	Pranob Kumar Ganguly
75	Usha Mandal	Harren Mandal	02.05.1993	04.11.2015	VIII		PEON	GEN	D	Usha Mandal
76	Santosh Das	Birendra Nath Das	12.01.1981	20.01.2016	B.Com		Technical, Computer Operator, Tender related work, maintenance, file maintenance	OBC-B	C	Santosh Das 06/01/2020

77	Arunjit Das	LT. Ramesh Chandra Das	01.12.1981	20.01.2016	VIII	Attendant, sports board-store keeper, law receiving and despatch	SC	D	Arunjit Das
78	Dalia Iha	LT. Nanda Dulal Iha	22.10.1989	02.07.2016	B.A	Clerical - related to Receiving and Despatch (Registrar Department)	GEN	C	Dalia Iha.
79	Sujit Sengupta	Ajit Kumar sengupta	04.10.1973	08.07.2013	B.Com	Preparation of PF cash book and ledger, processing of PF loan, Budget preparation under the guidance of authority, preparation of various statement related to PF for PAG Audit team	GEN	C	Sujit Sengupta
80	Sumanta Kumar Das	Samar Kumar Das	30.09.1979	13.11.2013	B.Com	Accounts preparation and Finalisation of UGB Accounts (Tally ERP 9), Maintenance of Govt. Grants, Budget preparation, preparation of all financial statement for PAG Audit	GEN	C	Sumanta Kumar Das
81	Manojit Rahaman	Anekur Rahaman	15.10.1989	01.12.2014	B.A(Hons)	Technical, Clerical, Entry of Cheque Register & all type data entry for departmental work, assist the departmental work in the department of finance (Advance assist)	OBC-A	C	Manojit Rahaman
82	Suman Mondal Sarkar	W/O - Dilip Sarkar	10.04.1982	29.04.2013	M.P	Peon (Finance related work)	OBC-B	D	Su Suman Mondal Sarkar
83	Jasmin Farzin	Md. Priajuddin Mia	01.04.1987	01.12.2014	M.A, B.Ed	Clerical - receiving and despatch, bill note sheet, stock register	OBC-A	C	Jasmin Farzin



84	Md. Masnu' Islam	Md. Eunush Ali	02.10.1979	01.12.2014	B.A		Technical, Clerical - related to salary prepare, tax return submit, salary related all type certificate typing, arrear salary calculation, Note Sheet prepare for DM office, Utilisation and prayer for Higher Education department, from 192 and from 16, Budget prepare	OBC-A	C	Md. Masnu' Islam 06/01/2020
85	Abdul Latif Baki	Md. Mosahed Ali	11.04.1984	08.07.2015	M.Com, C.A(Inter)		Voucher entry in Tally ERP 9, Income tax related work, verification of PF interest calculation	OBC-A	C	Abdul Latif Baki
86	Rabul Alam	Md. Sahid Ali	26.05.1989	08.07.2015	B.Com		Technical & Clerical, Preparation of Voucher & cheque, TDS, Departmental projects, adjustment, Advance	OBC-A	C	Rabul Alam 06/01/2020
87	Emdadul Islam	LI Md. Dirajul Islam	01.11.1980	02.06.2014	H.S	B.A (Hons)	accessing of Books, issue & returns OPAC searching, Clerical	OBC-A	C	Emdadul Islam
88	Radhya Gupta (Saha)	LI Krishna Kumar Saha	19.08.1980	06.03.2013	VIII		Recive & despatch, peon	GEN	D	Radhya Gupta (Saha)
89	Bijoy Kumar Gupta	LI Ramchandra Gupta	11.10.1979	24.07.2009	VIII	M.P	Circulation section teachers issue and return, assist user for computer searching, Clerical	OBC-B	D	Bijoy Kumar Gupta
90	Debashree Lahirin Roy	Gurendu Lahirin	15.11.1978	06.07.2015	H.S		Clerical - related Receiving and despatch, Library book lending, processing	GEN	C	Debashree Lahirin Roy

91	Gita Damin	W/O -Sankar Dorn	23.07.1972	05.03.2014	Home Education		Sweeper	SC	D	শিউরদামিন
92	Asha Damin	W/O -Laxman Dorn	01.02.1987	01.04.2014	Home Education		Sweeper	SC	D	ASHA Damin
93	Md. Rahmatullah	Md. Fajlu Sekh	01.04.1990	01.09.2016	VIII		Sweeper, receive & despatch, preparing of guest house room	GEN	D	Md: Rahmatullah
94	Sib Kumar Dome	Mahendra Dome	16.04.1982	01.09.2015	IV passed		Sweeper	SC	D	সিব কুমার ডোম
95	SK Moenrul Islam	SK Najrul Islam	01.04.1989	02.07.2016	M.A		Despatched & received, Clerical	GEN	C	SK Moenrul Islam
96	Bishwajit Dutta	Hemanta Dutta	09.04.1985	02.07.2016	VIII		Sweeper, Electrical Helper	OBC-B	D	BISWAJIT DUTTA
97	Gopal Halder	Lt. Upendra Halder	01.01.1976	01.10.2015	Home Education		Sweeper	GEN	D	গোপাল হালদার
98	Bablu Banahor	Chalika Banahor	03.02.1970	15.12.2015	Home Education		Sweeper	GEN	D	বাবুল বানহর
99	Tapesh Dome	Bijil Dome	07.02.1990	15.12.2015	VIII		Sweeper	SC	D	তাপেশ ডোম
100	Jugal Kumar Ghosh	Khoka Ghosh	25.02.1985	01.09.2015	VIII		MAU	Gen	D	Jugal Kumar Ghosh
101	Karick Basfor(Dorn)	Sri Dilip Basfor(Dorn)	07.01.1979	01.11.2015	Home Education		Sweeper	SC	D	কারিক বাসফর ডোম
102	Ramkrishna Mallick	Ramesh Mallick	05.04.1984	01.09.2015	H.S	B.A.	Sweeper, Supervisor of all sweeper	SC	C	Ramkrishna Mallick.
103	Madhu Basfor	Lt. Jaglal Basfor	21.05.1976	08.10.2015	VIII		Sweeper	GEN	D	মধু বাসফর
104	Dilip Dorn	Mahinder Dorn	03.11.1983	18.07.2011	VIII		Sweeper	SC	D	Dilip Dorn
105	Ananda Dorn	Benarosi Dorn	15.09.1980	05.10.2015	Home Education		Sweeper	GEN	D	আনন্দ ডোম

106	Anita Das	W/O - Lt. Ashoke Das	05.03.1980	05.10.2015	VIII		Sweeper	GEN	D	০৫/০৩/৮০
107	Bachhan Dora	Ruplal Dora	01.09.1989	01.10.2008	VIII passed		Sweeper	SC	D	Bachhan Dora ০৫/০৯/৮৯
108	Sankar Dora	Dakhu Mallick	11.10.1965	01.09.2015	Home Education		Sweeper	SC	D	০৫/১০/৬৫
109	Arun Ghosh	Anil Kumar Ghosh	20.04.1984	01.09.2015	VIII		MAU	GEN	D	Arjun Ghosh
110	Arun Ali	Lt. Alimuddin SK	01.01.1978	01.12.2014	H.S		Sweeper	OBC-A, FC	C	Arjun Ali ০৫/০১/৭৮
111	Ujjal Harjan	Amar Harjan	31.10.1994	01.09.2015	H.S		Sweeper, Exam related work and paper setting related work	SC	C	Ujjal Harjan
112	Laxman Dora	Sri Ruplal Dora	01.02.1985	05.03.2014	VIII		Sweeper	SC	D	Laxman Dora
113	Bapi Momin	Abul Momin	05.08.1994	01.09.2015	H.S		Sweeper, Clerical	OBC-A	C	Bapi Momin
114	Arun Roy	Lt. Bhoma Roy	04.07.1983	01.09.2015	VII passed		Sweeper	GEN	D	০৫/০৭/৮৩
115	Pradi Mallick (Dora)	W/O - Dilip Dora	10.01.1987	19.01.2016	Home Education		Sweeper	SC	D	০৫/০১/৮৭
116	Muruga Saha	Lt. Navin Chandra Saha	01.01.1978	01.09.2015	VIII		Sweeper	OBC-B	D	MUNIVASAH
117	Jana Harjan	W/O - Bachhan Dora	26.03.1989	03.01.2011	VIII		Sweeper	SC	D	Jana Harjan
118	Raja Dora	Lt. Ruplal Dora	02.03.1983	05.10.2015	Home Education		Sweeper	SC	D	০৫/০৩/৮৩
119	Ujjal Basak	Lt. Bhadesh Basak	20.02.1977	01.02.2016	VIII		Ambulance Driver, Peon	PWD	D	০৫/০২/৭৭
120	Suman Gupta	Badi Prasad Gupta	10.11.1982	01.04.2017	H.S		Technical related to COSA, IFMS	OBC-B	C	Suman Gupta
121	Himadri Chakraborty	Ramendra Chakraborty	25.03.1988	03.10.2016	Diploma Engineering in Computer Science Technology		Technical (Software Support in Library, Database, Computer Operator)	GEN	C	Himadri Chakraborty