

# **UNIVERSITY OF GOUR BANGA**

Centralised B.Ed Admission 2010

Guidelines for the Applicants



**Rabindra Avenue, P.O. + Dist : Malda**

## ELIGIBILITY

Candidates with atleast **50% marks (5% relaxation for SC/ST candidates)** either in Bachelors Degree and / or in Masters Degree in Arts / Science / Commerce / Fine Arts / Music having at least two school subjects in graduation level may apply. **Maximum 35 years (as on 15.05.2010)** of age **for the Fresher Category** and for **Deputed teachers from any W.B. Govt aided and Govt institution having at least one year teaching experience** as on last last date of submission of form will be considered. ( service confirmation is eligible criteria for deputed candidates)

## RULES FOR DEPUTATION FROM SCHOOL

Teachers seeking admission on deputation shall submit along with the application an attested copy of **Resolution of the Managing Committee** of the School concerned approving the deputation for the session. **Date of joining of the deputed candidates and length of service (as on 30.06.2010) as approved teacher must be made in the resolution of the Managing Committee.** No teacher is to be deputed by any school not approved by the Govt. of West Bengal. The application form must be **forwarded by head of the Institution / School.** The Admission of a deputed teacher is purely provisional till it is approved by the authority concerned. If selected one must submit the **LPC ( Last Pay Certificate)** from the appropriate authority by **15<sup>th</sup> July, 2010** to the Principal/Teacher-in-charge of the concerned B.Ed. College where admitted.

## RESERVATION OF SEATS

**College wise 22%, 6% & 3% seats are reserved for SC, ST & Physically Handicapped candidates** respectively as per G.O. **College wise 5% of the fresher seats** are reserved for students form other Universities.

**N.B: For self financed colleges, 10% of the seats will be reserved for management quota.**

## ATTENDANCE – DISCIPLINE ETC.

The colleges aim at maintaining high academic standards and insist on regular attendance in Lecturers. Tutorials, Demonstration lessons and Criticism lessons, Survey works etc. there will be test Examination during the session and absentees in the Examination will be not be sent for the B.Ed examination.

Students attending less than **75%** of the total lectures delivered are not eligible to appear at the University Examination. Students coming from other Universities will have to submit **Migration Certificate** at the time of admission **latest by 31<sup>st</sup> July, 2010** to the Principal of the respective colleges for registration under Gour Banga University on payment of requisite Registration fees failing which their admission is liable to be cancelled without further notice.

Deputed teachers can avail themselves of all leave according to rules. ( Follow the College Prospectus). Leave rules are applicable to all fresher trainees also (During the whole training period). Application for leave of absence should be submitted in advance and sanction in advance be obtained before proceeding on leave. Deputation allowance will be deducted proportionately if the leave of absence exceeds the admission

## SELECTION OF CANDIDATE

**Deputed Candidates :** Candidates will be selected on the basis of (a) Experience and (b) Grade marks on the basis of their academic qualification as per their scale of pay as specified in the G.O.

**Fresher Candidates :** Selection of fresher candidates will be made on calculation of grade marks on the basis of their academic qualification as per G.O.

**Physically Handicapped Candidates :** Selection of Candidates belonging to Physically Handicapped category will be on the basis of (a) Percentage of disability(40%) for threshold criteria and (b) Grade marks according to their qualification as per G.O. of D.P.I.

## GRADE MARKS WILL BE AWARDED AS PER G.O AS FOLLOWS (as ACT)

1. **D.Sc./ D.Litt. - 10, D.Phil Ph.D. - 07, M.Phil. M.Lit – 05**
2. **M.A. / M.Sc. M.Com or equivalent**
  - a. 70% and above - 20
  - b. 60% to below 70% - 18
  - c. 50% to below 60% - 14
  - d. 40% to below 50% - 10
3. **B.A/ B.Sc. / B.Com (Honours or equivalent) -**
  - a. 70% and above - 20
  - b. 60% to below 70% - 18
  - c. 50% to below 60% - 14
  - d. 40% to below 50% - 10
4. **B.A. / B.Sc./ B.Com (Pass / Vocational or equivalent) -**
  - a. 60% and above - 08
  - b. 45% to below 60% - 06
  - c. below 45% - 04
5. **H.S. (New) / IA / I.Sc. / I.Com or equivalent -**
  - a. 85% and above - 20
  - b. 80% to below 85% - 18
  - c. 70% to below 80% - 16
  - d. 60% to below 70% - 14
  - e. 50% to below 60% - 10
  - f. 40% to below 50% - 08
  - g. Below 40% or compartmental - 06
6. **H.S. Old or equivalent**
  - a. 85% and above - 20
  - b. 80% to below 85% - 18
  - c. 70% to below 80% - 16
  - d. 60% to below 70% - 14
  - e. 50% to below 60% - 10
  - f. 40% to below 50% - 08
  - g. Below 40% - 06

## 7. Madhyamik / S.F. or equivalent

a. 85% and above	- 20
b. 80% to below 85%	- 18
c. 70% to below 80%	- 16
d. 60% to below 70%	- 14
e. 50% to below 60%	- 10
f. 40% to below 50%	- 08
g. Below 40%	- 06

In case of candidates obtaining equal grade marks preference will be given to Postgraduate/ Master Degree holders and higher percentage of marks obtained in the last examination. Preference will also be given to the candidates having degrees in subject relevant to the teaching subjects in Secondary / H.S. Schools of the state of W.B.

After admission to the colleges if a candidate is found absent during 1<sup>st</sup> fifteen (days) from the commencement of the classes, his / her name will be struck off from the rolls without any further information to him / her and the seat will be treated as vacant and be allotted to subsequent candidate in the waiting list if any following the order of merit.

### DEPUTATION ALLOWANCES

Deputation allowance to the teachers will be paid as and when available. Trainees (teachers & freshers) will get information in this regard from the respective Colleges where admitted or as per G.O.

### FEES FOR ADMISSION

All the Annual charges along with the tuition fees are to be paid at a time at the time of admission. For any information regarding Admission Fees and other charges students should contact the University office.

#### FEE STRUCTURE

- Govt. Teachers' Training College**  
Lab based subjects: Rs. 3,425.00  
Non-Lab based subjects: Rs. 3,275.00
- Raiganj B.Ed College**  
Lab based subjects: Rs. 9,105.00  
Non-Lab based subjects: Rs. 8,705.00
- All Self financing Colleges**  
Both Lab based and non-lab based subjects: Rs. 45,000.00

### PUBLICATION OF PROVISIONAL MERIT LIST

The first provisional Merit List of candidates will be published at UGB Campus on 10.06.2010. and the same will be sent to the concerned Affiliated B.Ed. Colleges.

## COMPLAINT LODGING & HEARING

An applicant should bring into notice any error / query regarding rank, grade marks etc as mentioned in the published list in prescribed form available office of the Convener during 11.06.2010 & 12.06. 2010 (11.30a.m. To 3.00 pm.) At UGB Campus otherwise no claim will be entertained. The Hearing of complains will be made on 14<sup>th</sup> June 2010 from 11.30 am. To 3.00 pm. At the Chamber of the Convener, Central Selection Committee for B. Ed. UGB Campus.

## COUNSELLING & ADMISSION

Final merit list for counseling will be published on 10<sup>th</sup> June ,2010 along with the counseling programme schedule at UGB. Counseling of candidates for **B.Ed. admission will be held on 15.06.2010 and 16.06.2010 from 10 a.m.** On the COUNSELLING date the candidate must be present 30 minutes before commencement of counseling with all the original testimonials for verification by the authority. Counseling will begin with the reserved categories .Other rules for counseling as may be decided by the authority will be found in the annexure with the counseling schedule. College admission will be held on and from 15.06.2010 to 18.06.2010.

Admission will be made as per NCTE guidelines.

## INSTRUCTIONS FOR FILLING UP THE APPLICATION FORM

### General Instructions :

- I. Use Blue / Black Ball point pen.
- II. Correction should be made under full signature of the applicant to avoid rejection of the form.

### Specific Instructions

- I. Name : Name of the applicant as in the admit certificate to SF / Madhyamik examination should be written in BLOCK letters only.

#### II. % of Disability

Write the % of disability here if you are a physically handicapped candidate.

#### III. a) Date of Birth : (DD-MM-YYYY)

Write your date of birth as in the Admit / certificate of SF / Madhyamik examination e.g 2<sup>nd</sup> January, 1975 will be written as 02.01.1975

#### b) Age as on 30.06.2010 (YY-MM-DD)

#### I. IV. (a) Academic Qualification :

Special care should be taken by the candidates while providing information to this section. . In case of Vocational Candidates ( who are considered as pass graduates ) all the examinations Part – I, II & III should be considered and marks obtained & total marks should be rightly calculated in the % of marks column the exact % of marks obtained by him / her should be written ( no rounding off will be allowed ) Consult the G.O. mentioned earlier in page 3-4 for calculating Grade marks. No candidate will get Grade mark for both Honours & Pass in the degree level examination. He /she will be considered as Honours graduate in that case. Similarly if a candidate has M.A. & M.Sc in two different subjects then the qualification acquired later will be considered for determining his category & grade calculation. In all the cases each and every candidate should submit the attested Xerox copies of their mark sheet ( both sides) of all the examinations passed.

#### (b) Academic Qualification :

1. Honours Subject – Mention the Subject Studied at Honours Level.
2. Subject at Masters Level – Mention the subject (main) studied at Master's Level.

Special care should be taken by the candidates while providing information in this section. In case of Vocational Candidates ( who are considered as pass graduates ) all the examinations Part – I, II & III should be considered and marks obtained & total marks should be rightly calculated in the % of marks column. The exact % of marks obtained by him / her should be written (no rounding off will be allowed). Consult the G.O mentioned earlier in page 3-4 for calculating Grade marks. No candidate will get Grade mark for both Honours & Pass in the degree level examination.

He / she will be considered as Honours graduate in that case. Similarly if a candidate has M.A. & M.Sc in two different subjects then the qualification acquired later will be considered for determining his category & grade calculation. In all the cases each and every candidate should submit the attested Xerox copies of their marks sheet (both sides) of all the examinations passed.

**V. Name of father / Guardian :**

Write your father's / guardian's name here.

**VI. Address for Communication :**

1. Write your present address here.
2. Write your permanent address here.

**VII. Telephone Number ( if any ) :**

Write your telephone / mobile number (if any).

**VIII. Service Data : (For deputed candidates only)**

All the information should be filled in & verified by the school authority where the applicants serve. It should also be forwarded by the Head of the Institution under office seal.

**IX. Declaration :** Each and every applicant must put his/her full signature with date here. Without the signature form will be cancelled.

**Documents to be submitted by All Candidates :**

The following testimonials duly attested by a Gazetted officer should accompany the Application Form (without any of these testimonials the Application Form is liable to be CANCELLED).

- a) Attested copy of Admit Card/Certificate of Madhyamik or equivalent examination for evidence of age ;
- b) Attested copy (both sides) of Mark sheets or Madhyamik ; Higher Secondary ; Graduation (Both Part – I & II) Postgraduate M.Phil., Ph.D (if any) etc Examinations.  
Attested copy of Gour Banga University Registration Certificate.

**Documents to be submitted by Candidates in SC / ST Reserved Category :**

The Candidates belonging to SC / ST Category must submit their certificates authenticated by appropriate authority as per Memo No..... dt. Kol .....June, 2010 MR- 154/03 (I)

- a) Caste Certificate issued from competent authority e.g. S.D.O etc.

**Documents to be submitted by Candidates in Physically Handicapped Category :**

- a) Physically Handicapped Certificate from competent authority clearly mentioning percentage (%) of disability.

**Additional Documents to be submitted by Deputed (Teacher) Candidates only :**

- a) Copy of Approval letter of D.I of Schools Govt. of W.B.
- b) Copy of MC Resolution approving deputation.
- c) School index number.

**List of Method Subjects:**

Bengali, English, Mathematics, Work Education, History, Physics, Chemistry, Geography, Computer Education, Bio. Science.

**List of Special Papers:**

1. Population Studies
2. Issues and Problems of Primary, Secondary and High Secondary Education
3. Guidance and Counselling.

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