



# UNIVERSITY OF GOUR BANGA

(Established under the West Bengal Act. XXVI of 2007)  
[Recognized U/S 2(f) & 12(B) of the UGC Act and NAAC accredited University with 'B' Grade (2016)]

## Office of the Deputy Registrar

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P.O.: Mokdumpur, Dist.: Malda, Pin – 732 103, West Bengal, India

Ref. No.: 619/UGB/DR-2023

Date: 08.12.2023

### NOTICE

As directed by the Hon'ble Vice-Chancellor and as per the decision of the meeting of the PG Admission Committee 2023-2024, University of Gour Banga, it is hereby notified that for the purpose of cancellation of PG 1<sup>st</sup> Semester admission in formal manner and refund of Admission Fee, if eligible, the willing candidates shall have to apply online through the PG Admission portal (<http://www.ugbadmission.in/>). It has been also decided that as per UGC norms Rs. 1,000/- (Rupees one thousand only) be deducted from the deposited amount of admission fee as a processing Fee. **The portal will remain open from 11.12.2023 to 31.12.2023.**

In order to submit his/her willingness through online portal candidates have to go to <http://www.ugbadmission.in/> and login with his/her user ID and password. After that, the students have to submit required information.

The University authority will not be responsible for non refund due to wrong information submitted by the candidate or any transaction failure form the end of Bank.

Refund of Admission Fee will only be considered if the candidates apply through the PG Admission portal following the above-mentioned procedure. Candidates who have applied earlier in different way, like Email or hardcopy, will have to submit fresh online application through proper manner for refund of admission fee.

**Refund process will be initiated after the completion of verification.**

(Dr. Rajib Patitundi)

Deputy Registrar (Addl. Charge)

**DEPUTY REGISTRAR (A/c)**  
**UNIVERSITY OF GOUR BANGA**

Copy forwarded to:

1. The Hon'ble Vice-Chancellor, UGB.
2. The Deans, All Faculty Councils of Post Graduate Studies, UGB.
3. The Registrar, UGB.
4. The Finance Officer, UGB.
5. All Heads/Coordinators, PG Departments, UGB.
6. The University Website.
7. Office File.