

UNIVERSITY OF GOUR BANGA

(Established under West Bengal Act XXVI of 2007)

Prof. Sadhan Kumar Saha
Registrar (Addl. Charge) & Convener,
Tender & Purchase Committee.

Phone: 03512-252339



Fax : 03512-223568

P.O.: Mokdumpur, Dist.: Malda, West Bengal – 732 103

Memo No. 1031/UGB/R-18

Dated:- 21.08.2018

NOTICE INVITING QUOTATION NO.:- 03/Reg./UGB/T&P/2018-19 OF THE REGISTER, CONVENER, TENDER PURCHASE COMMITTEE, UNIVERSITY OF GOUR BANGA, MALDA.

The Register, Convener, Tender Purchase Committee, University of Gour Banga, Malda invites Quotation for Supply of HP Laptop.

Sl. No	Name of the Item	Earnest Money (Rs.)	Price of Tender paper & others papers	Period of Completion
01	Supply of HP Laptop.	02% of quoted rate	NA	07 days

SPECIFICATION OF EQUIPMENT

Sl. No.	Name / Type	Description	Qty.	Maximum Amount (Rs.)	Quoted Amount (Rs.)
1	HP Laptop	15.6 inch Full HD Screen, 08 Gen. Intel Core i5-8250U Processor, 8GB DDR4 Ram, 1TB Hard Disk, AMD 2GB Graphic, Win10 Pro, MS Office H&S 2016)	01 pc	60000.00	

Terms & Condition:-

1. The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to cancel or modify the terms and conditions of the tender without showing any reason. In this regard, the decision of the Vice Chancellor is final.
2. Intending bidders have to submit the tender document directly to the Convener, Tender & Purchase Committee, University of Gour Banga, Malda with **demand draft only** issued from any nationalized bank in favor of "**University of Gour Banga**", payable at **Malda**. No interest shall be paid on EMD.
3. Payment will be made on account pay in cheque on the basis of actual measurement on finish work.

4. Taxes shall be deducted as per Govt. norms.
5. Documents like PAN, GST registration / enrollment certificate, Current GST return, Professional Tax, Trade License, 3 years IT Returns etc. are to be submitted with the tender paper.
6. The University of Gour Banga reserves the right to amend or cancel the scope of the job as well as to modify the terms and conditions of the tender.
7. The number of Items may increase or decrease by the demand/decision of the authority of UGB.
8. Bidders must have credential proof for the purpose the participated otherwise submitted quotation will be rejected.
9. If any agency submits fraud or false documents, the university has all the rights to take action against the agency.
10. Agreement be made between successful bidders and the University Authority
11. Damage to goods or any other loss due to accident etc. during transit shall be the Responsibility of the supplier
12. Suppliers must have credential with the specific items otherwise submitted quotation will be rejected.
13. EMD will be released after expiry of one year from the date of supply.
14. Price should not excess MRP/Latest-price-list of the manufacturer and should be including of all taxes.
15. Quotations shall be submitted in favour of "The Registrar (Addl. Charge), University of Gour Banga, Mokdumpur, Malda, 732103.

16. Date & Time Schedule:

Sl. No.	Particular	Date & Time
01	Last date & time of submission of quotation	31.08.2018 up to 02.00 P.M.
02	Tentative date & time of opening of quotations	03.09.2018 up to 02.00 P.M.

*Sd/-
The Convener,
Tender & Purchase Committee,
University of Gour Banga,
Malda - 732103*